

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the May 23, 2016 Potter County Commissioners' Court meeting.

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The minutes from the May 23, 2016, Commissioners' Court meeting were so recognized.

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2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of May 18, 2016 through June 8, 2016. [Hood]

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Judge Tanner referenced Vouchers checks Nos. 168973-169233 and wire #732-736 in the total amount of \$2,778,653.52.

MOTION was made by Commissioner Vaughn: I move that we approve of the payment of Vouchers processed by the County Auditor's office for the period so noted in the agenda and stated by the County Judge.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

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3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

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Kay Holland, Human Resources Director, spoke before Commissioners' Court.

The insurance report was so recognized.

See Documentation

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4. **DEPARTMENT OF LABOR – FAIR LABOR STANDARDS ACT (FLSA):** To provide an update on the Department of Labor's final rule updating the overtime regulations under the FLSA and its impact for Potter County and to take any action necessary. [Holland]

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Kay Holland, Human Resources Director, gave an explanation to Commissioners' Court.

No action was taken on this item.

See Documentation

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5. **THE AMARILLO TRI-STATE EXPOSITION:** To consider and act upon the request by the Amarillo Tri-State Exposition to tear down the north restrooms on the fairgrounds. [Bartlett]

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Virgil Bartlett, General Manager, Amarillo Tri-State Exposition, came before Commissioners' Court.

MOTION was made by Commissioner Kelly: I move to have the restrooms torn down.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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6. **INSURANCE PREMIUMS:** To hear a report on insurance premiums for the period of July 1, 2016 through July 1, 2017 from insurance agent Steve Lapp. To recognize the report and approve payment of invoices. [Shelton, Lapp]
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Steve Lapp, Fairly Group, gave a report to Commissioners' Court.

The report and payment were so recognized.

See Documentation

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7. **PANHANDLE AUTO BURGLARY AND THEFT UNIT:** To consider and act upon the resolution for the second year grant for the Auto Burglary and Theft Prevention Authority and to designate the required grant officials. [Sims, Hood]
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Randall Sims, District Attorney, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to approve the resolution for the second year grant for the Auto Burglary and Theft Prevention Authority and to designate the 47<sup>th</sup> District Attorney as the Program Director and the County Auditor as the Financial Officer for the grant.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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8. **BNSF RAILROAD PERMIT:** To consider and act upon a permit agreement with BNSF Railway Company for construction of the county's fiber optic network. [Patrick]
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Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to approve a permit agreement with BNSF Railway Company for construction of the county's fiber optic network.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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9. **TEXAS CONFERENCE OF URBAN COUNTIES:**

- a. To consider and act upon receipt of a \$14,970.33 refund check for the Prosecutor software project finishing under budget.
- b. To consider and act upon Change Request #1 for additional integration for the JP Court software package at no cost. [Patrick]

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Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

a. MOTION was made by Commissioner Church: I move we accept \$14,970.33 refund check from Conference of Urban Counties.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

b. MOTION was made by Commissioner Kelly: I make a motion to approve Change Request #1 for additional integration for the JP Court software package at no cost, and to also hold the check in the amount of \$60,189.00.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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10. **DEPARTMENT OF THE ARMY- RIGHT-OF-ENTRY PERMISSION:** To consider and act upon a request for permission for right of way at the former Air Force Base for environmental restoration and construction. [Rupe, Tanner]

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MOTION was made by Commissioner Murguia: I make a motion that we approve the request for permission for right of way at the former Air Force Base for environmental restoration and construction.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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11. **2016 EDWARD BYRNE MEMORIAL JUSTICE GRANT PROGRAM:** Approval of interlocal agreement between City of Amarillo and Potter County regarding 2016 Edward Byrne Memorial Justice Assistant Grant Program. [Fowler]
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MOTION was made by Commissioner Murguia: I make a motion to approve the interlocal agreement between City of Amarillo and Potter County regarding 2016 Edward Byrne Memorial Justice Assistant Grant Program, JAG Grant.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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12. **INQUIRY REGARDING INTEREST IN LISTING WAREHOUSE PROPERTY AT 6<sup>TH</sup> AND LAMAR FOR SALE.** To discuss response to inquiry from real estate broker whether Potter County is interested in listing this property for sale. [Fowler]
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No action was taken on this item.

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13. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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No Potter County Projects report was given.

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14. **INMATE TELEPHONE SERVICE AGREEMENT AMENDEMENT #4:** To consider and act upon amending the existing Inmate Phones Agreement pursuant to FCC ruling effective June 20, 2016. This amendment will have minimal effect on revenue to end of term. [Shelton, Thomas, Fowler]
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Sheriff Thomas gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the amendment to the existing Inmate Phones Agreement pursuant to FCC rulings.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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15. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

**A. Road and Bridge:**

- i. To accept the employment of David Ferguson as seasonal road crew effective May 31, 2016. [Ysaguirre]  
See Documentation

**B. Internet Technology:**

- ii. To accept the employment of Martin Magallanes as a replacement for Shawn Holtman as network engineer. [Patrick] See Documentation

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MOTION was made by Commissioner Vaughn: I approve the employment items listed as on the agenda.

SECOND was made by Commissioner Church

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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16. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

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Jail population of 494 (83 female; 0 Childress) 81% felonies and 13% misdemeanors was given by Judge Tanner.

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17. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

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Vickie Shelton, Purchasing Agent, presented two insurance items. No action was taken.

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18. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

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No executive session was held.

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19. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

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No agenda items were given.

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County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, June 27, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 13<sup>th</sup> day of June, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy